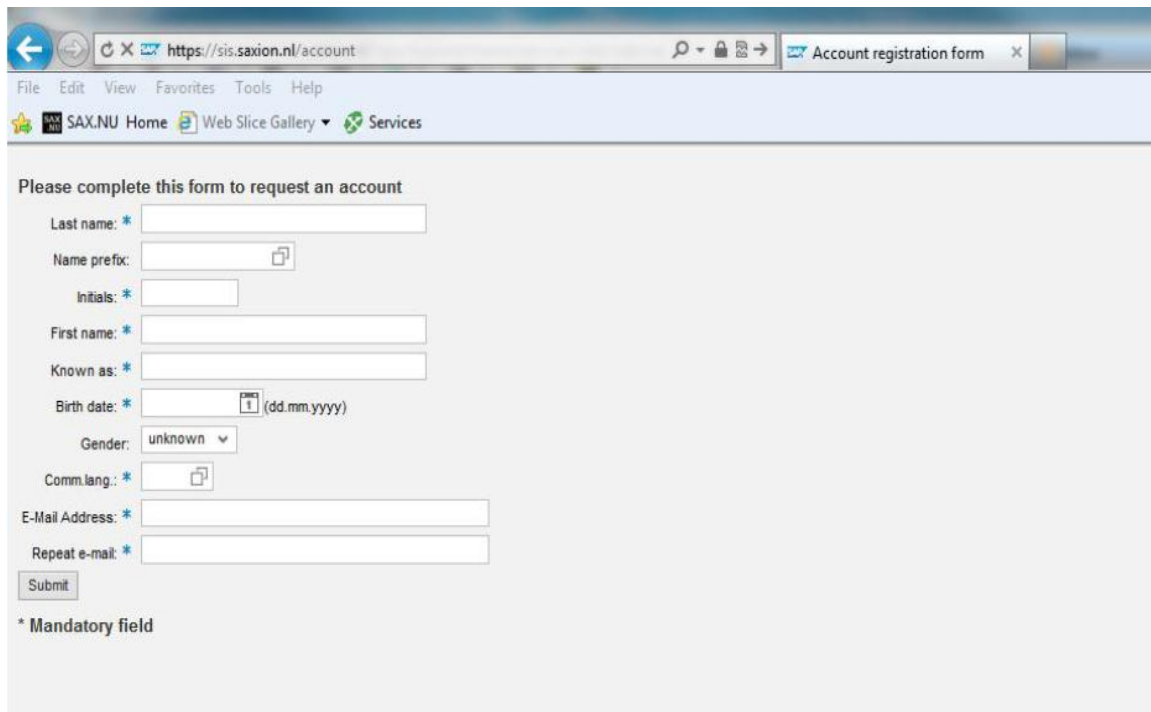


Saxion 大学申请手册

此手册将一步一步解释Saxion大学的申请流程。在获得Saxion大学申请用户名和密码之前，申请本科或者研究生的学生（研究生专业包括Facility Management, Real Estate Management）必须通过Studielink (www.studielink.nl) 注册申请。申请其它专业的学生在获得账号前需要通过sis.saxion.nl/account来获取密码。



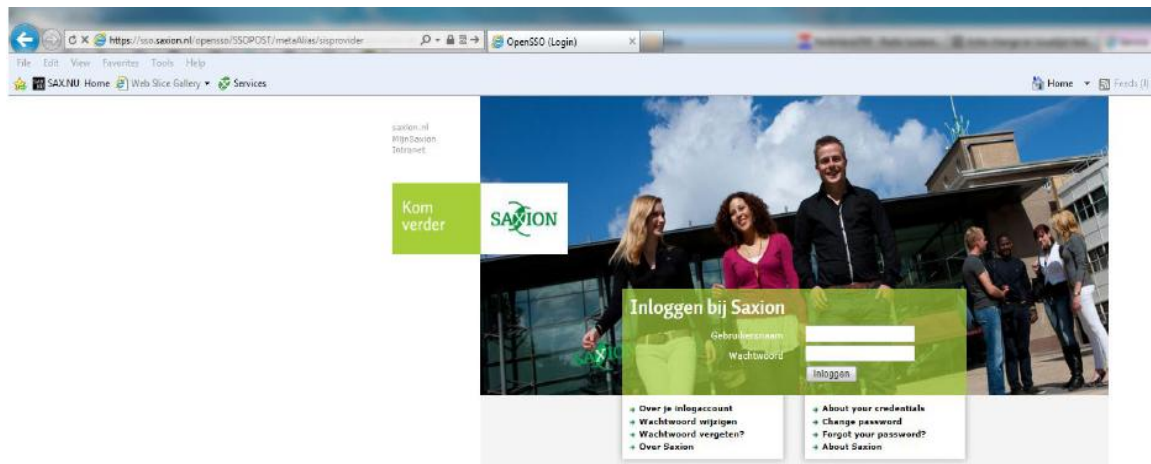
The image shows a web browser window displaying the account registration form for Saxion University. The browser's address bar shows the URL <https://sis.saxion.nl/account>. The page title is "Account registration form". The form is titled "Please complete this form to request an account" and contains the following fields:

- Last name: * (Mandatory field)
- Name prefix: (Optional field)
- Initials: * (Mandatory field)
- First name: * (Mandatory field)
- Known as: * (Mandatory field)
- Birth date: * (Mandatory field) with a calendar icon and the format (dd.mm.yyyy)
- Gender: unknown (Dropdown menu)
- Comm.lang.: * (Mandatory field)
- E-Mail Address: * (Mandatory field)
- Repeat e-mail: * (Mandatory field)

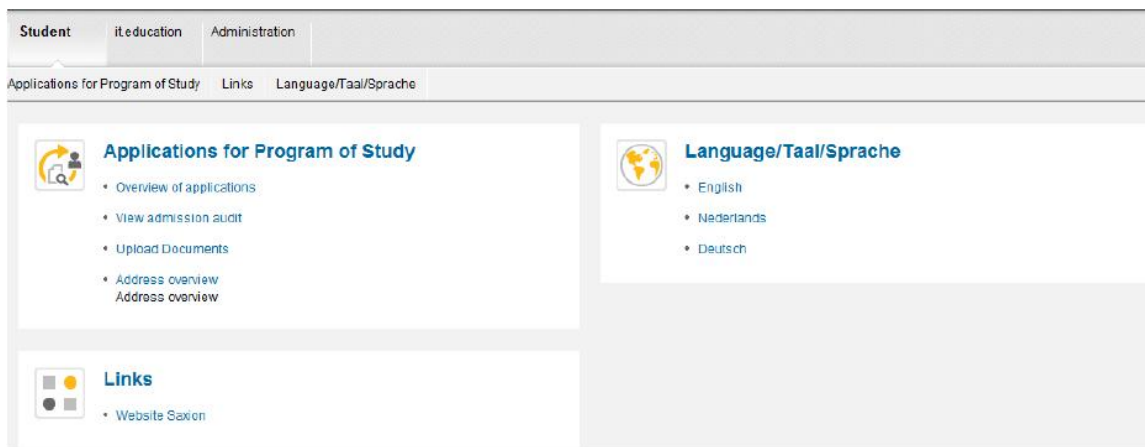
A "Submit" button is located at the bottom of the form. A legend indicates that an asterisk (*) denotes a mandatory field.

通过Studielink或者sis.saxion.nl/account申请后，我们将会把帐号消息发送到你注册时用的邮箱。需要注意的是，有时候发送的邮件会被认为是垃圾邮件，所以务必同时检查你的垃圾邮件箱。在收到账号信息后你就可以登录到申请窗口，然后填写需要的信息以及提交必要的资料。

申请窗口的地址是：sis.saxion.nl。你将会转到登录页面，在这里登录。为了顺利转到英语页面，请把你的浏览器语言设置为英语。

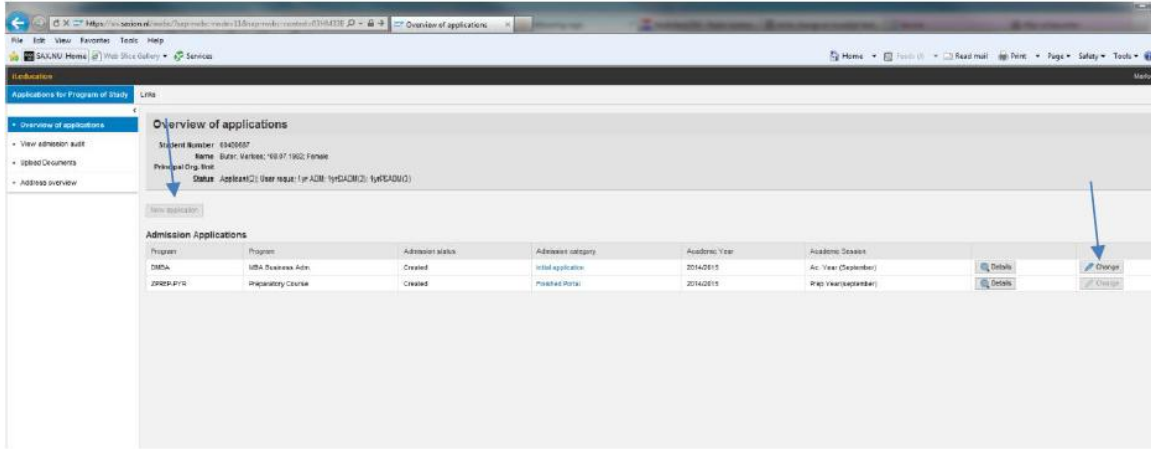


上面显示的就是登录页面：



- 1) Overview of applications: 在这里你可以查询所有的申请。
- 2) View admission audit: 在这里你可以查询申请专业的申请要求。
- 3) Upload documents: 在这里你可以上传相关的资料。资料在整个申请过程中都可以上传，完成申请后也可以提交必要的资料。
- 4) Address overview: 在这里你可以修改你的地址。

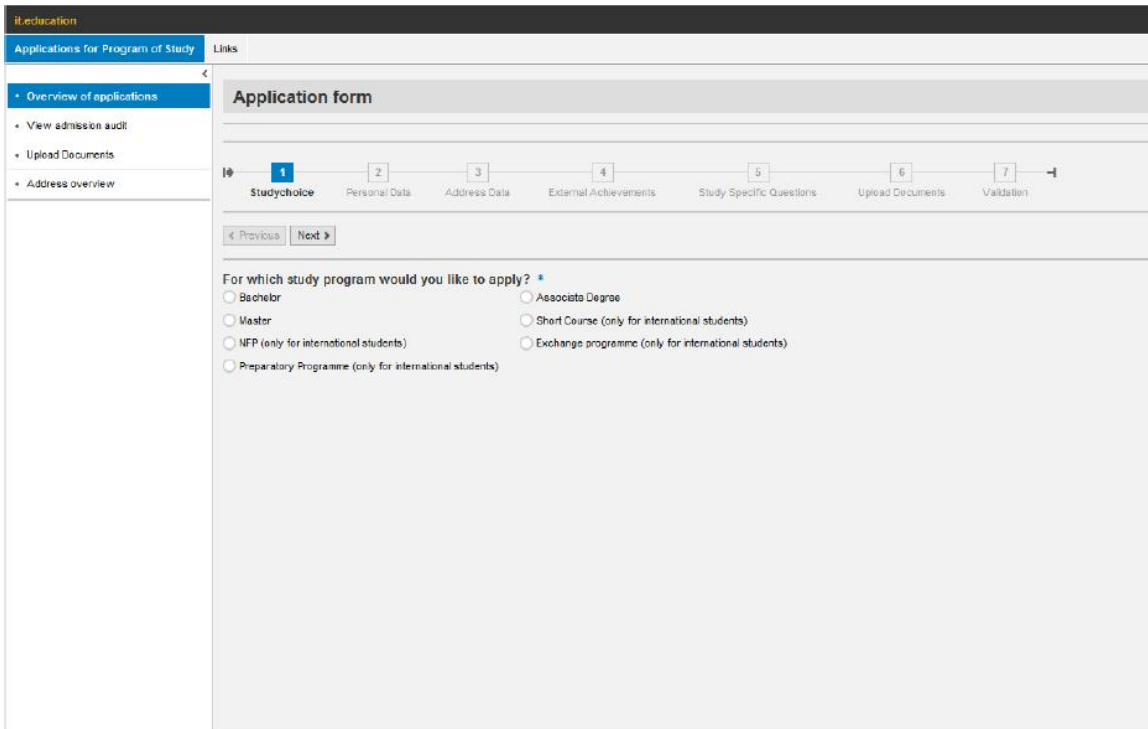
点击“Overview of applications”后，你将会转到下面显示的页面：



如果你在Studielink上已经注册了专业，在这里将会对应的显示。如果你希望申请不同的专业（不通过Studielink），你可以点击“New application button”。然后你将看到下面显示的页面。如果你希望完善消息或者是资料，你可以点击“Change”来操作。

申请第一步：

点击“New application”后，你将可以选择你的专业。



MA/MBA 对应专业的申请:

Application form

1 Studychoice 2 Personal Data 3 Address Data 4 External Achievements 5 Study Specific Questions 6 Upload Documents 7 Validation

For which study program would you like to apply? *

Bachelor Associate Degree

Master Short Course (only for international students)

NFP (only for international students) Exchange programme (only for international students)

Preparatory Programme (only for international students)

Do you want to apply for a MA/MBA *

Yes No

预科课程的申请 (Short Track and Foundation Summer Course在此页面申请, 下面显示的在Studielink申请)。请选择正确的课程和课程周期。

Application form

1 Studychoice 2 Personal Data 3 Address Data 4 External Achievements 5 Study Specific Questions 6 Upload Documents 7 Validation

For which study program would you like to apply? *

Bachelor Associate Degree

Master Short Course (only for international students)

NFP (only for international students) Exchange programme (only for international students)

Preparatory Programme (only for international students)

Which program do you want to apply for:

Foundation Summer Course Preparatory Semester

Preparatory Year Preparatory Intensive

Preparatory Short Track

Program of Study: PREP-PST - Preparatory Course

Full/Part-Time: Full Time

Period:

一年预科申请步骤 (Example)

The screenshot shows the 'Application form' page in the Studielink system. The left sidebar contains navigation options: 'Overview of applications', 'View admission audit', 'Upload Documents', and 'Address overview'. The main content area features a progress bar with seven steps: 1. Studychoice (highlighted), 2. Personal Data, 3. Address Data, 4. External Achievements, 5. Study Specific Questions, 6. Upload Documents, and 7. Validation. Below the progress bar, there are radio button options for the study program: Bachelor, Associate Degree, Master, Short Course (only for international students), NFP (only for international students), Exchange programme (only for international students), and Preparatory Programme (only for international students). The 'Preparatory Programme' option is selected. Underneath, there are more radio button options for the program: Foundation Summer Course, Preparatory Semester, Preparatory Year (selected), Preparatory Intensive, and Preparatory Short Track. A dropdown menu shows 'Program of Study: ZPREP.P/Y/R - Preparatory Course'. Below that, 'Full/Part-Time' is set to 'Full Time' and 'Period' is set to '2014/2015 - Prep Year/September'.

如果你在Studielink已经申请完毕，就不能在这里修改。但可以转到Studielink来修改你的个人资料和专业。

The screenshot shows the 'Application form' page in the Studielink system, similar to the previous one. The progress bar shows seven steps: 1. Studychoice, 2. Personal Data, 3. Address Data, 4. External Achievements (highlighted), 5. Study Specific Questions, 6. Upload Documents, and 7. Validation. The 'Program of Study' dropdown is set to 'DBA - MBA Business Adm.'. Below that, 'Full/Part-Time' is set to 'Full Time' and 'Period' is set to '2014/2015 - Ac. Year (September)'.

申请第二步:

在这里你可以填入你的个人信息。如果你是通过Studielink填写的,你则需要转到Studielink来修改。

The screenshot displays the 'Application form' interface. On the left, there is a navigation menu with the following items: 'Overview of applications', 'View admission audit', 'Upload Documents', and 'Address overview'. The main content area is titled 'Application form' and features a progress bar with seven steps: 1. Study choice, 2. Personal Data (highlighted), 3. Address Data, 4. External Achievements, 5. Study Specific Questions, 6. Upload Documents, and 7. Validation. Below the progress bar, there are 'Previous' and 'Next' buttons. A warning message states: 'You cannot change this information because your identity has already been verified and/or because your application will be processed via Studielinek'. The form fields are as follows:

Gender:	Female
First name:	Marloes
Middle name:	
Initials:	M
Prefix(es):	
Last name:	Buiter
Birth date:	08.07.1983
Birthplace:	Apeelboom
Country of Birth:	China
Nationality:	Chinese
Second Nationality:	

申请第三步：

在这里填写个人资料。 GBA地址是你在荷兰的地址。填写此信息如果你已经在荷兰居住或者你已经到达荷兰并已经在市政厅注册。

it.education

Applications for Program of Study Links

Application form

1 Studychoice 2 Personal Data 3 Address Data 4 External Achievements 5 Study Specific Questions 6 Upload Documents 7 Validation

← Previous Next →

GBA Address
Correspondence Address
Living address
Phone number(s) and e-mail address

Telephone (landline): * [dropdown] [input]
Mobile phone number: * [dropdown] [input]
Emergency telephone: [dropdown] [input]
E-Mail Address: * [input]

Save

申请第四步：

在Studielink的信息将会在这里显示。申请其他专业的学生不需要在这里填写，而是在“申请第六步”上传成绩单或者是文凭。

it.education

Applications for Program of Study Links

Application form

1 Studychoice 2 Personal Data 3 Address Data 4 External Achievements 5 Study Specific Questions 6 Upload Documents 7 Validation

← Previous Next →

Add another previous education

Country: * [dropdown]
Educational background category: * [dropdown]
Educational background subcategory: * [dropdown]
City: * [dropdown]
Institution: * [dropdown]
(Expected) Graduation date: * [input] [dropdown] Diploma achieved:

Save

申请第五步：

在这里回答相应的问题，与此同时你可以补充中介信息。

Applications for Program of Study

Application form

1 Study choice 2 Personal Data 3 Address Data 4 External Achievements 5 Study Specific Questions 6 Upload Documents 7 Validation

← Previous Next →

I hereby declare to pay the tuition fee conform the Regulations tuition fees of Saxion University of Applied Sciences *

Yes, I agree

Do you intend to start your own business / company? *

Yes, Im already started Yes, during my studies
 Yes, after my studies None
 No

Which language test have you taken? Please, also fill in your results.

I have a Healthcare insurance policy that covers me for the academic year 2011/2012

Yes No

I have sufficient finances to provide for day-to-day expenses during my studies. I have at least € 835,- per month (=for one year € 10,026,-) in my bank account.

Yes No

If you are applying through a recruitment agent, please fill in their name

and e-mail address (recruitment agent)

I have never been found guilty of a crime

Yes No

Saxion University of Applied Sciences informed me what to do if I change my address.

No Yes

Saxion University of Applied Sciences is obligated to inform the IND (immigration and naturalization service) about the study progress of students and to withdraw a residence permit for study purposes, if a student does not meet the requirements of the IND. I hereby give Saxion University of Applied Sciences permission to inform the IND about my study progress and to act on my behalf when contacting the IND in order to apply for an extension of my residence permit for study purposes. No

I am aware of the fact that, if I do not meet the requirements of the IND, Saxion University is obligated to inform the IND to withdraw my legal stay on the basis of study.

Yes No

Would you like to apply for a program after finishing your preparatory Program?

Yes No

Does your final decision depend on being granted a NFP or other external scholarship?

Yes No

Do you want to apply for a Saxion scholarship?

Yes No

Are you from a West African country? (Ghana, Liberia, Nigeria, Sierra Leone, the Gambia):

Yes No

City where I want to collect my VISA

Do you wish to apply for scholarship? *

Yes No

← Previous Next →

申请第六步：

在这里你可以上传或提交资料。

The screenshot displays the 'Application form' interface for 'i.Education'. The progress bar indicates the current step is '6. Upload Documents'. The interface includes a sidebar with navigation options: 'Overview of applications', 'View admission audit', 'Upload Documents', and 'Address overview'. The main content area shows a list of document categories to be uploaded, each with an 'Add' button. The categories are: Photo, Diploma, Transcript of grades, Language test, and Other document. Below this, there is a section for 'Documents accompanying the application for MBA Business Adm. (2014-2015)'. Two blue arrows point to the 'Add' buttons for 'Photo' and 'Other document'.

申请开始前你需要准备的资料：

基本文件

- 照片
- 护照复印件
- CV
- 文凭
- 文凭翻译件
- 成绩单
- 成绩单翻译件
- 语言能力成绩（IELTS/TOEFL）

对应专业所需要的文件

- 动机信（对应专业：SDP/研究生专业）
- 课程描述（对应专业：SDP 申请）

申请第七步：

请确认并在对应的格子上打勾来完成你的申请。

Application form

1 Studychoice 2 Personal Data 3 Address Data 4 External Achievements 5 Study Specific Questions 6 Upload Documents 7 **Validation**

< Previous Submit >

I certify that the information given above and in attached documents is correct to the best of my knowledge

I have read and agree to the terms and conditions. [Click here to view terms and conditions](#)

< Previous Submit >

如果你回到“Overview of applications”，你将看到“Initial application”变成了“Finished Portal”. 也就是说你成功提交了你的申请，我们也将开始评估你的申请。

现在你可以通过同样的步骤来申请新的或者不同的专业课程。

Overview of applications

Student Number 00400687
Name Buter, Marloes; *08.07.1983; Female
Principal Org. Unit
Status Applicant(3), 1yr ADM, 1yrSIADM(2), 1yrPSADM(3)

New application

Admission Applications

Program	Program	Admission status	Admission category	Academic Year	Academic Session		
XIEX	Int. Off. Exchange	Created	Initial application	2014/2015	Ac. Year (September)	Details	Change
DMBA	MBA Business Adm.	Created	Finished Portal	2014/2015	Ac. Year (September)	Details	Change
ZPREP-PYR	Preparatory Year	Created	Finished Portal	2014/2015	Prep Year(sepiember)	Details	Change